



## Example contract wording

Local authorities can consider including the following wording, or something similar, in contracts with service providers:

### Service Standards

All the establishments providing a service commissioned by the local authority will be registered with the Adult Social Care Workforce Data Set (ASC-WDS), administered by Skills for Care, and the following four criteria must be met:

1. All establishments will complete an ASC-WDS workplace record and must update all its organisational data at least once in the financial year
2. The establishment must fully complete individual ASC-WDS worker records for a minimum of 90% of its total workforce (this includes any staff who are not care-providing).
3. Individual records for workers which are included in the 90% calculation must be both fully completed and updated at least once in the financial year.
4. The establishment must agree to share their data with the local authority using the data sharing opt in box.